**Wilderness Coast Public Libraries**

**Serving Franklin, Jefferson, and Wakulla Counties12**

**Governing Board Meeting Minutes**

December 4, 2023

WCPL Meeting Room

James called the meeting to order at 10:36 AM. No changes to the agenda were made. Introductions were deemed unnecessary.

**Old Business:**

Minutes from the September meeting were accepted and passed unanimously. The financial report was presented by Keith Dean on speakerphone. Everything is on track with the budget. The year-to-date results show that we’re doing well.The Financial Report was accepted unanimously.

**Administrator Report:**

Courtney read her report, noting that yesterday’s staff day workshop with Linda Bruno was successful. She also reported that WILD is no longer able to fund professional development opportunities with ALA or affiliated organizations.

**New Business:**

The Board performed the annual evaluaton of the Central Administrator, taking note of the job description and the previous year’s evaluation. Overall, they marked Courtney as meeting expectations and making progress.

**Directors Reports:**

Whitney Roundtree reports good program attendance for this time of year and notes that she is hopefully hiring new staff to help her with the demand.

Linda Oaks reports that WCPL is the recipient of a grant that will allow them to begin construction on a new library building. They are holding discussions with the community and are very excited to begin this project.

Natalie Binder reports low attendance for programming at JCPL which is normal for this time of year. The library continues to serve as a hub for disaster relief and assistance for the community.

With no further discussion, James adjourned the meeting at 11:58 A.M.